

## Senior Accountant – Job Description

Tattersall Bailey is looking for a highly-motivated and well-organised accountant to join its team. The company is rapidly expanding and there is scope for the job role to grow with the firm.

Candidates should be experienced accountants with a practice background. They must be able to operate in a busy, client-focused environment, and should be personable with excellent communication skills. The role will be varied and is designed to manage a broad range of client requirements.

<b>Job title</b>	Senior Accountant
<b>Location</b>	<b>Fully remote</b> with the option to work in Carlisle and Cockermouth offices
<b>Employment type</b>	Full-time, permanent (will consider part-time, let us know what hours you can do)
<b>Company Overview</b>	Tattersall Bailey is a modern, cloud-based accountancy practice with offices in Cockermouth and Carlisle. We are passionate about delivering excellent accounting and tax solutions to our rapidly expanding client base.
<b>Reports to</b>	Practice manager and partners
<b>Salary</b>	Competitive salary based on skills and experience
<b>Benefits</b>	25 days holiday plus bank holidays (26 after 5 years) Birthdays off (in addition to holiday allowance) Flexitime and compressed hours available Bonus for new client introductions Friendly team/staff socials
<b>Primary responsibilities</b>	Managing a client portfolio Preparing and reviewing corporate and personal accounts and tax returns Preparing and reviewing VAT returns Liaising with HM Revenue & Customs Dealing with company secretarial matters Representing company at corporate events

<b>Essential skills and experience</b>	Accounting qualification – ideally ACA/ACCA  Practice experience  Professionalism  Good communicator  IT literacy  Organisation, excellent time-management  Team player
<b>Desirable skills and experience</b>	Working knowledge of Xero cloud accounting software
<b>Contact details</b>	Please contact Susi Seward, practice manager, for more information or to submit a CV and cover letter.  <a href="mailto:Susi.seward@tbc.uk.com">Susi.seward@tbc.uk.com</a>  01900 826111  Applications to be submitted by 31 October 2024