

Senior Accountant – Job Description

Tattersall Bailey is looking for a highly-motivated and well-organised accountant to join its team. The company is rapidly expanding and there is scope for the job role to grow with the firm.

Candidates should be experienced accountants with a practice background. They must be able to operate in a busy, client-focused environment, and should be personable with excellent communication skills. The role will be varied and is designed to manage a broad range of client requirements.

Job title	Senior Accountant
Location	Carlisle and/or Cockermouth, with the option to work remotely
Employment type	Full-time, permanent (will consider part-time, let us know what hours you can do)
Company Overview	Tattersall Bailey is a modern, cloud-based accountancy practice with offices in Cockermouth and Carlisle. We are passionate about delivering excellent accounting and tax solutions to our rapidly expanding client base.
Reports to	Practice manager and partners
Salary	Competitive salary based on skills and experience
Benefits	25 days holiday plus bank holidays (26 after 5 years) Birthdays off (in addition to holiday allowance) Flexitime hours available Bonus for new client introductions Friendly team/staff socials
Primary responsibilities	Managing a client portfolio Preparing and reviewing corporate and personal accounts and tax returns Preparing and reviewing VAT returns Liaising with HM Revenue & Customs Dealing with company secretarial matters Representing company at corporate events
Essential skills and experience	Accounting qualification – ideally ACA/ACCA Practice experience Professionalism

	<p>Good communicator</p> <p>IT literacy</p> <p>Organisation, excellent time-management</p> <p>Team player</p>
Desirable skills and experience	Working knowledge of Xero cloud accounting software
Contact details	<p>Please contact Susi Seward, practice manager, for more information or to submit a CV and cover letter.</p> <p>Susi.seward@tbc.uk.com</p> <p>01900 826111</p>